

Editing Shortcuts

Archive an email message	⌘	↓
Bold	⌘	B
Compose a new email message	⌘	⬆
Delete a selected message or folder		⌘
Flag or unflag email	⬆	⌘ L
Indent items in a list	⌘]
Italic	⌘	I
Make font size bigger	⌘	=
Make font size smaller	⌘	-
Mark email as Junk or Not Junk	⬆	⌘ J
Mark email as Read or Unread	⬆	⌘ U
Open the selected message in a new window		RETURN
Outdent items in a list	⌘	[
Print	⌘	P
Redo changes to an email message	⬆	⌘ Z
Reply to sender	⬆	⌘ R
Save as a draft	⌘	S
Scroll through the selected messages		SPACEBAR
Select all email messages	⌘	A
Send email message	⬆	⌘ D
Toggle between Reply and Reply All	⬆	⌘ R
Underline	⌘	U
Undo changes to an email message	⌘	Z

Sending Messages

New Message	⌘	N
Send Message	⌘	⬆ D
Save Draft	⌘	S
Forward Message	⌘	⬆ F
Attach File	⌘	⬆ A
Show/Hide bcc field	⌘	⌘ B

Receive Message

Flag Message	⌘	⬆ L
Reply to Message	⌘	R
Reply to All	⌘	⬆ R
Move message to same box you just did	⌘	⌘ T
Mark as read/unread	⌘	⬆ U
Mark as junk mail	⌘	⬆ J
View raw message content	⌘	⌘ U

Formatting Messages

Show fonts panel	⌘	T
Show colors panel	⌘	⬆ C
Align Right	⌘	⬆]
Align Left	⌘	⬆ [
Align Center	⌘	⬆
Copy Style	⌘	⌘ C
Paste Style	⌘	⌘ V
Check Spelling	⌘	⬆ ;

General Shortcuts

Get New Mail	⌘	⬆ N
Open message viewer	⌘	O
Add sender to address book	⌘	⬆ Y
Use selected text in search	⌘	E
Go to Inbox	⌘	1
Jump to search field	⌘	⌘ F
Go to other items in favourites	⌘	2 . . 9
Apply Rule to selected message	⌘	⌘ L

Pie Menu for Apple Mail

Work faster with a customized radial menu for Apple Mail. Add whatever shortcut you want!

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