

Calendar Shortcuts

Go to the next day, week, month, or year. ⌘ →

Go to the previous day, week, month, or year. ⌘ ←

Go to today's date. ⌘ T

Go to a specific date. ↑ ⌘ T

Switch to Day view. ⌘ 1

Switch to Week view. ⌘ 2

Switch to Month view. ⌘ 3

Switch to Year view. ⌘ 4

Switch to full+screen view. To exit full+screen view, press Escape. ^ ⌘ F

Refresh all calendars. ⌘ R

WITH THE CALENDAR LIST OPEN)

Add a new calendar group. ↑ ⌘ N

Add a new subscribed calendar. ⌘ S

Event Shortcuts

Add a new event. ⌘ N

Edit the selected event. ⌘ E

Edit the selected event in a new window. ⌘ I

TAB (WHILE AN EVENT IS OPEN)

TAB (WHILE AN EVENT IS OPEN)

ESC (WHILE AN EVENT IS OPEN)

Select the next event. →

Select the previous event. ↑ →

Select the next or previous event. ARROW KEYS

Move the selected event 15 minutes earlier (in Day or Week view); move the selected event one week earlier (in Month view). ^ ⌘ ↑

Move the selected event 15 minutes later (in Day or Week view); move the selected event one week later (in Month view). ^ ⌘ ↓

Open Calendar preferences. ⌘ '

Show information for a calendar or event. ⌘ I

Show or hide the Address panel. ⌘ A

Show or hide the Availability panel. ↑ ⌘ A

Pie Menu for Apple Calendar

Work faster with a customized radial menu for Apple Calendar. Add whatever shortcut you want!

[Download at www.pie-menu.com](http://www.pie-menu.com)

